

**MINUTES OF THE 21<sup>th</sup> MEETING OF THE FINANCE COMMITTEE  
(BY VIDEO CONFERENCING)  
HELD AT 03:00 PM ON 17TH JUNE, 2020 AT NITUK-SATELLITE  
CAMPUS, MNIT JAIPUR AND PARENT CAMPUS, SIRINAGAR (GARHWAL)**

The following members were present:

- |                               |   |                                   |
|-------------------------------|---|-----------------------------------|
| 1. Prof. Shyam Lal Soni       | - | Director & In-charge Chairman     |
| 2. Shri Madan Mohan           | - | Additional Director General, MHRD |
| 3. Shri Dhananjay Kumar Singh | - | Nominee of JS (IFD), MHRD         |
| 4. Colonel Sukhpal Singh      | - | Member Secretary                  |
| 5. Dr. Vinod Singh Yadav      | - | Special Invitee                   |
| 6. Dr. Gurinder Singh Brar    | - | Special Invitee                   |
| 7. Dr. Hariharan Muthusamy    | - | Special Invitee                   |
| 8. Dr. Vikas Pratap Singh     | - | Special Invitee                   |

At the outset Member Secretary, Finance Committee welcomed the In-charge Chairman and all the members, and requested In-charge Chairman, Finance Committee to preside over the today's meeting of the Finance Committee.

At the outset, In-charge Chairman, Finance Committee welcomed all the revered members, and briefed them about the achievements of the Institute in these difficult times of COVID-19 lockdown, with special reference to organizing Online Teaching and Examinations. Institute has conducted an online examination of all 893 students (B.Tech, M.Tech, and Ph.D.). On the one hand Institute has completed the Even Semester-2020 on time, and on other hand Institute has also completed the Online Registration process for Odd Semester-2020 for the timely commencement of the next session. NIT Uttarakhand is one of the few National Institutes to take this lead, conducting online examination of all the semesters of all the branches, even with limited resources and time, during the lockdown period.

The Committee discussed the following agenda and resolved as under:

**FC 21.01: To confirm the Minutes of the 20<sup>th</sup> Meeting of Finance Committee.**

The Minutes of the 20<sup>th</sup> Meeting of Finance Committee, duly approved by the Chairman, are enclosed at **(Annexure FC 21.01)**.

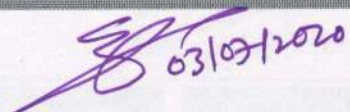
The Finance Committee is requested to confirm the same.

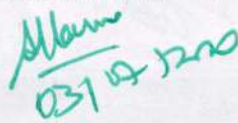
**Resolution: Confirmed.**

**FC 21.02: Action Taken Report.**

The Action Taken Report is as below:

Agenda Item No.	Agenda Item	Action Taken
FC 20.01	To confirm the Minutes of the 19th Meeting of Finance Committee.	Noted.
FC 20.02	Action Taken Report	Noted.
FC 20.03	Regularization of services of Dr. Shashank Bhatra, Trainee Teacher, Department of Civil Engineering.	Noted and Implemented.

  
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FC 20.04	Approval of recommendation of Departmental Promotion Committee for Assistant Registrar on completion of five years, for moving from GP 5400/- to GP 6600/- with the same designation.	Implemented
FC 20.05	Approval for Council for Student Activities (CSA) budget for the year 2019-20.	Noted & Implemented
FC 20.06	Approval for organize the All India Inter NIT Football (Men) and Kho-Kho (Men & Women) Tournament 2019-2020.	Withdrawn.
FC 20.07	Approval of expenditure of Rs. 30.36 lakh for Bhumi Pujan and Laying of Foundation Stone of Permanent site of NIT Uttarakhand.	Noted and communication made with the CPWD for compliance.
FC 20.08	Item for information.	NIL
FC 20.09	To approve the extension of contract period of Consultants hired against the recommendations of the Finance Committee vide Agenda Item FC 17.09.	Noted & Implemented

The Finance Committee is requested to note the same.

**Resolution:** *Noted.*

**FC 21.03 Proposal regarding shifting back of students from NITUK-Satellite Campus, MNIT Jaipur to NITUK-Parent Campus at Srinagar, Pauri (Garhwal), Uttarakhand.**

In compliance with Ministry letter no. 33-1/2012-TS.III dated 03<sup>rd</sup> December 2018 and BoG Agenda No. 19.01 enclosed as **(Annexure FC 21.02 & 03)**, Satellite Campus of NIT Uttarakhand was operationalized at MNIT Jaipur with effect from 16<sup>th</sup> December 2018 (Afternoon). Total 625 of B.Tech 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup>-year students were shifted to the Satellite Campus of NIT Uttarakhand at MNIT Jaipur.

To facilitate its smooth creation and operationalization, the Secretary (HE), MHRD conducted a meeting with Director MNIT Jaipur, Director NIT Uttarakhand, and faculty and Registrar of NIT Uttarakhand, through Video Conferencing. The minutes of the meeting as received from MHRD, on e-mail, are enclosed as **(Annexure FC 21.04)**.

Presently NIT Uttarakhand is operating from two campuses namely Srinagar (Garhwal) Parent Campus and Satellite Campus – MNIT Jaipur. Total of 893 B.Tech, M.Tech and Ph.D. Scholars are presently enrolled in both the campuses.

Total of 217 B.Tech students and 43 M.Tech students will complete their degree requirements in June, 2020. Thereafter, remaining students strength in NIT Uttarakhand in Academic Year 2020-2021 will be as under:

Sl. No.	Program Name	No. of Enrolled Students	Expected New Admissions (2020-2021)	Total
1.	B.Tech	498	100	598
2.	M.Tech	36	95	131
3.	Ph.D.	58	-	58
<b>Total</b>		<b>592</b>	<b>195</b>	<b>787</b>

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At present 07 hostels with a total of 157 rooms are ready to accommodate students in the NIT Uttarakhand Parent Campus. Keeping in view the space of the rooms, the following number of students can be accommodated in hostels of NIT Uttarakhand:

Sl. No.	No. of Hostel	Boys/Girls	No. of Rooms	Number of Students can be accommodated (as per 02 students per Room norm)	Number of Students can be accommodated (as per 03 students per Room norm)
1.	01	Boys	22	44	66
2.	02	Boys	24	48	72
3.	03	Girls	24	48	72
4.	04	Boys	18	36	54
5.	05	Boys	36	72	108
6.	06	Girls	14	28	42
7.	07	Boys	19	38	57
<b>Total</b>			<b>157</b>	<b>314</b>	<b>471</b>

Keeping in mind the prevailing Social/physical distancing norms, not more than two students are advisable to be accommodated per room in the Hostels as well as Hotel rooms proposed to be hired.

Therefore, balance 415 B.Tech & M.Tech students are in excess to the capacity of the Hostels. HRA provisions are applicable for Ph.D scholars hence; they may arrange their own accommodation outside campus. To accommodate these 415 students' Hotels may be hired. Therefore, the Finance Committee is requested to approve the following proposals:

1. Shifting of all 409 B.Tech students of NIT Uttarakhand from Satellite Campus MNIT Jaipur to Parent Campus NIT Uttarakhand along with all teaching/ non-teaching and outsourced staff as per Institute norms.
2. Hiring of Hotel accommodation for balance 415 students of B.Tech and M.Tech over and above the in-campus Hostel accommodation for 314 students.
3. Provision of Security, Housekeeping, Sanitation services, and Transportation services as per norms to these 415 students for whom the local Hotels shall be hired to create Hostels.
4. Provision of Transport for the students to shift them in bulk from MNIT Jaipur to Srinagar (Garhwal) Campus.

The Institute had made similar arrangements earlier in year 2017 to decongest the campus by hiring Hotels with permission from Finance Committee & Board of Governors vide agenda item no. FC 12.06 and BoG 15.06, the minutes are enclosed as **(Annexure FC 21.05 & 06)** to accommodate 279 students in rooms hired in the local Hotels.

Just to present an estimate of additional expenditure which may have to be incurred towards hiring the Hotel Rooms, as was done in the year 2017, when four hotels were hired for accommodating 279 students. The CPWD assessed the then rent value of 04 hotels for accommodating 279 students to be approximately Rs. 74,79,312/- for a period of one year. Also the additional expenditure has to be incurred towards provisioning of Security, Housekeeping and Transportation for the

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students who will be residing in these hired hotels. The rate for hiring 04 buses for period of one year, with minimum running of 2400 km/bus/month is expected to be approximately Rs. 72, 00,000/- per annum. There will also be requirement of 10 persons for basic housekeeping and 02 persons for Supervisor (Housekeeping). The estimated monthly expenditure for 10 people for housekeeping will be approximately Rs.1,54,700.00/- (Rs. 15470/-x10) and 02 persons for Supervisor (Housekeeping) is of Rs. 43,552.00 (Rs.21776/-x02). Therefore total annual expenditure on provisioning of Housekeeping support annually will be approximately Rs. 24, 00,000/-. There is also requirement of Security Personnel (12 Guards) for 24x7 security arrangements at the Hotels. The total annual expenditure on provisioning of security personnel, for estimated 04 hotels which are likely to be hired, as per the prevailing contract rates shall be is Rs. 31,01,904/- (Rs. 21541/-x12x12) i.e. approximately Rs 32,00,000/-. Therefore, total annual estimated expenditure for accommodation, Security, Sanitation, & local transport for a period of one year for 415 students and one time travel cost from Jaipur to Srinagar Garhwal for 409 students along with staff and Institute assets will be approximately Rs. 2.50 Crore. Presently, Institute is annually paying Rs 1.00 Crore as operational cost to MNIT Jaipur for accommodating and operations of the Satellite Campus.

Given the urgency and necessity of the situation, we propose for hiring hotel rooms and personnel for Housekeeping, Security and buses for the Transportation for balance 415 students who are in excess to the capacity of the hostels for a period of one year.

The Finance Committee is requested to recommend the above proposal for closing the Satellite Campus at MNIT Jaipur and shifting 409 students of Satellite Campus to Srinagar (Garhwal) Campus, and hiring required number of rooms in the Hotels in Srinagar town along with services of Security, Sanitation, & Local Transport for a period of one year for 415 students for smooth functioning of NIT Uttarakhand from its Temporary Campus at Srinagar, (Garhwal). On approval the Academic session 2020-21, for all B.Tech, M.Tech & Ph.D Programme will be started in Parent Campus at Srinagar Garhwal from 1<sup>st</sup> August 2020.

However, close watch shall be maintained on instructions on COVID-19 management issued from time to time from Government of India and Uttarakhand/Rajasthan State Governments, based on which the shifting shall be executed.

**Resolution:** *The Finance Committee members deliberated upon the issue, that no additional facilities could be created in the NITUK-Parent Campus, Srinagar since the day 625 students were shifted to the Satellite Campus. Also, there is a substantial difference in expenditures projected towards shifting viz-a-viz the amount presently being paid to MNIT Jaipur for accommodating the NITUK-Satellite Campus. The Institute shall at least need one more year to create additional infrastructure to be ready to accommodate the students back in Srinagar Campus. Hence, the Finance Committee is constrained to recommend that the 409 students at Satellite Campus at MNIT Jaipur continue for one more year. The detailed cost comparison of shifting the students back to Srinagar Campus be forwarded to the Ministry along with the proposal for sourcing the extra cost.*

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**FC 21.04: Extension of the Contract Period of Faculty Members Appointed in the Year 2014, 2015 and 2016.**

- A) Institute had appointed following faculty members in the year of 2014 under Four Tier Flexible Structures on the basis of M.Tech. qualification. The details are as follows:

Table A					
Sl. No.	Name	Designation & Dept.	Date of Joining	Date of completion of contract period of 5 years	Contract valid upto after extension
1.	Mr. V. G. Durgarao Rayudu	Asstt. Prof. (EEE)	11/07/2014	10/07/2019	10/07/2020
2.	Dr. Suryanarayana Gangolu	Asstt. Prof. (EEE)	15/07/2014	14/07/2019	14/07/2020
3.	Mr. Tripurari Nath Gupta	Asstt. Prof. (EEE)	30/07/2014	29/07/2019	29/07/2020
4.	Dr. Tushar Goel	Asstt. Prof. (ECE)	28/07/2014	27/07/2019	27/07/2020
5.	Dr. Dungali Sreehari	Asstt. Prof. (ME)	15/07/2014	14/07/2019	14/07/2020
6.	Dr. Shashi Narayan	Asstt. Prof. (CIV)	01/07/2014	30/06/2019	30/06/2020
7.	Mr. Laiju A. R.	Asstt. Prof. (CIV)	14/07/2014	13/07/2019	13/07/2020
8.	Dr. Krishan Kumar	Asstt. Prof. (CSE)	10/07/2014	09/07/2019	09/07/2020
9.	Mr. Parveen Kumar	Asstt. Prof. (CSE)	02/07/2014	01/07/2019	01/07/2020
10.	Dr. Deshmukh Maroti Bhujangrao	Asstt. Prof. (CSE)	31/07/2014	30/07/2019	30/07/2020
11.	Mr. Surendra Singh	Asstt. Prof. (CSE)	30/07/2014	29/07/2019	29/07/2020

The above faculty members have already been given two extensions of six months to enable them to acquire Ph.D. Degree. The advertisement for recruitment of Assistant Professors has already been published and the above faculty members may appear if found eligible as per RRs. The respective Guides of the above faculty members who are pursuing Ph.D. were contacted and they have confirmed the submission of their Ph.D. Thesis, except for Ser. No. 1 within the Guide has requested two more months, due to COVID-19 Lockdown.

Therefore, the Finance Committee is requested to recommend the grant of one year extension of contract period to faculty members listed at Table-A above.

- B) Institute had appointed following faculty members in the year of 2015 under Four Tier Flexible Structures on the basis of M.Tech. qualification. The details of completion of 5 years contract period are given below:

Table B				
Sl. No.	Name	Designation & Department	Date of Joining	Date of completion of contract period of 5 years
1.	Mr. Hemant Kumar Singhal	Assistant Professor (Grade-II), Department of Electronics Engg.	08/05/2015	07/05/2020
2.	Mr. Amardeep	Assistant Professor (Grade-II), Department of Civil Engg.	08/05/2015	07/05/2020
3.	Mr. Hitesh Sharma	Assistant Professor (Grade-II), Department of Mechanical Engg.	14/05/2015	13/05/2020
4.	Mr. T. Sudhakar	Assistant Professor (Grade-II), Department of Mechanical Engg.	09/06/2015	08/06/2020

The above faculty members have not submitted their Ph.D. Thesis till date but are likely to submit Ph.D. Thesis within the contract period.

As one extension is granted to all such cases in the past, the Finance Committee is requested to recommend for approval of the extension of contract period of faculty members listed at Table-B, by six months to enable them to submit their Ph.D. Degree.

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- C) The following 06 faculty members were appointed as Assistant Professor, on contract for a contract period of 3 years under Four Tier Flexible Faculty Structure. After completion of three years contract, Board of Governors granted one year extension to these faculty members in its 21<sup>st</sup> BoG Meeting vide agenda item no. BoG 21.04 dated 29<sup>th</sup> March, 2019:

S. No.	Name	Designation	Department	Date of joining	Completion of extended contract	Present Contract Duration
1	Dr. Pankaj Kumar Pal	Asstt. Prof. (Gr-II)	Electronics Engg.	16-May-16	15-May-2020	4 years
2	Dr. Anshul Sharma	Asstt. Prof. (Gr-II)	Mechanical Engg.	06-Jun-16	05-Jun-2020	4 years
3	Dr. Niraj Kumar Mishra	Asstt. Prof. (Gr-II)		02-Jun-16	01-Jun-2020	4 years
4	Dr. Yogesh Kumar Prajapati	Asstt. Prof. (Gr-II)		16-Jun-16	15-Jun-2020	4 years
5	Dr. Nitin Kumar	Asstt. Prof. (Gr-II)	Computer Science & Engg.	18-May-16	17-May-2020	4 years
6	Dr. Abhimanyu Kumar	Asstt. Prof. (Gr-II)		17-Jun-16	16-Jun-2020	4 years

The Recruitment Rules of Four Tier Flexible Faculty Structure, notified by MHRD vide letter F.No.33-9/2011-TS.III dated 15<sup>th</sup> January, 2014, in Annexure-III, Para 4 stipulates that contract period cannot be extended up to five years for the faculty appointed on contract basis.

The Finance Committee is requested to recommend the grant of one year extension of present contract period to faculty members listed at Table-C.

**Resolution:** *Considering the significant adverse effect of COVID-19 Lockdown, the Finance Committee, as a special case, recommends Six months extension of the present contract period, to 15 faculty members listed in Table 'A' & Table 'B', and One year extension of the present contract period, to 06 faculty members listed in Table 'C'.*

**FC 21.05:** **Approval for procurement of 'Digital Storage Oscilloscope' in the Department of Electronics Engineering.**

The Head of the Department of Electronics Engineering has submitted a proposal for procurement of the 'Digital Storage Oscilloscope' with estimated cost of Rs. 24 lakh. As per the proposal, the equipment is required in the Analog Electronics Lab to conduct experiments for UG students, design small projects, conduct research based experiments by PG and Ph.D. students and to upgrade Analog Electronics Lab for creating better Academic and Research Facilities. The proposal is recommended by the Department Faculty Board of Electronics Engineering Department (Annexure FC 21.07).

The Finance Committee is requested to recommend the proposal.

**Resolution:** *Withdrawn, as the proposal is within the Administrative and Financial powers of Rs. 25.00 Lakh delegated by the Board to the Director of the Institute.*

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**FC 21.06: Approval for procurement of 'CNC Lathe Machine' in the Department of Mechanical Engineering.**

A proposal was submitted by the Head of the Department of Mechanical Engineering on 18.09.2017 for procurement of the 'CNC Lathe Machine' with estimated cost of Rs. 17 lakh. As per the proposal, the equipment is required in the department of Mechanical Engineering for establishing the Machine Tool Lab for UG and PG Students. The proposal was recommended by a duly constituted committee. The process of procurement has been initiated two times in pre-GeM era but could not be concluded successfully. Now the indenter and Head of the Department have recommended the procurement through GeM. **(Annexure FC 21.08).**

The Finance Committee is requested to recommend the proposal.

**Resolution:** *Withdrawn, as the proposal is within the Administrative and Financial powers of Rs. 25.00 Lakh delegated by the Board to the Director of the Institute.*

**FC 21.07: Ratification of Notes and Items.**

The following note and item are approved by the Chairman, BoG and Director for emergent and inevitable situations:

- (a) Approval for Financial Sanction for making payment for receiving Online Services with additional impact of IGST payable on Reverse Charge Basis **(Annexure FC 21.09).**

The Finance Committee is requested to note the same and ratify.

**Resolution:** *Recommended for Ratification.*

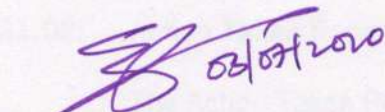
**FC 21.08: Item for information.**

- (a) The statues on all the previous Action Taken Report of the Finance Committee are enclosed as **(Annexure FC 21.10).**

**Resolution:** *Noted. As regards statues reports on past Action Taken Reports, only resolves against whom the action is pending be listed with reasons.*

**FC 21.09: Any other item with the permission of the Chair.**

The meeting ended with vote of thanks to the Chair.

  
(Colonel Sukhpal Singh)

Member Secretary, Finance Committee

Approved/Not Approved

  
(Prof. Shyam Lal Soni)

In-charge Chairman, Finance Committee